

Position Description for Advisory Committee Member – End User Representative

The Board of Utilities Disputes | Tautohetohe Whaipainga (UDL) is seeking End User Representatives to be appointed to the Advisory Committee of UDL's Broadband Shared Property Access Disputes Scheme (BSPAD Scheme).

Mō mātou | About us

UDL is an independent, not-for-profit, disputes resolution organisation. For more information see www.udl.co.nz.

UDL provides the BSPAD Scheme and is the approved provider under the Telecommunications Act 2001. The purpose of the BSPAD Scheme is to resolve disputes about rights and obligations under subpart 3 of Part 4 of the Telecommunications Act 2001.

The UDL Board is required to have an Advisory Committee for the BSPAD Scheme. The Advisory Committee provides the Board with advice and recommendations, and a forum for consultation on matters relating to UDL's operation of the BSPAD Scheme. The Board is required to have regard to the Advisory Committee's views.

The BSPAD Advisory Committee comprises of:

- Three representatives of Scheme members
- One representative of retail service providers
- One representative of end users
- One representative of property owners

The Advisory Committee is designed to incorporate the views of parties with an interest in the access rights UDL resolves disputes about.

The Scheme's decision maker (the UDL Commissioner) chairs Advisory Committee meetings. All Advisory Committee members are appointed by the UDL Board.

Applications close at 5 pm Friday 27 October 2023.

Mōhou ake | About you

The purpose of the End User Representative role is to represent the interests of fibre users.

Skills and abilities of an End User Representative to the Advisory Committee

The following table outlines the skills and capabilities the Board will be looking for in a successful candidate.

Required specifications

- capable of understanding the viewpoints and concerns of end users of telecommunications services which could come from:
 - experience in working on matters affecting telecommunications users, or
 - experience in representing users, or

- experience working within users' organisations
- persons in whom users can have confidence
- can take into account the interests of industry participants and property owners
- able to work effectively with other Advisory Committee Members

Ideal specifications

- has the ability to take a 'strategic view' to monitor and improve the operation of the BSPAD Scheme

Mō te Tūranga | About the role

Advisory Committee Member's duties

The Advisory Committee will provide the Board with advice and recommendations, and a forum for consultation on matters relating to the Board's operation of UDL's BSPAD Scheme.

Advisory Committee meetings

Advisory Committee meetings are held in online and/or in Wellington. Meetings generally last up to one hour and are held quarterly. There may also be the occasional special meeting requested by the Board.

The End User Representative is expected to keep well-informed of issues affecting end users.

Remuneration

The Board sets and provides remuneration for Advisory Committee Members. End User Representatives receive \$300 per meeting. UDL will also pay any reasonable costs associated with attending a meeting for an End User Representative who lives outside of Wellington.

Term of office

The term of office will commence on 1 December 2023. Appointments will be for two years up to a maximum appointment of six years.

More information about the work of the committee can be found in the terms of reference which can be provided on request. Applications are to be submitted to Rachel Jervis, Office Manager: Rachel@udl.co.nz.